TesTrac Tutorial
For
ABO-NCLE
When you arrive at the test center, you will log in with your ABOxxxxxx Username and PIN number sent to you via email. Then scroll down to thoroughly read the Security Agreement and Agree.
Click on “I accept these terms and conditions” then “Sign In”.

Security Agreement

I have read the following security agreement and consent to take the National Opticianry Competency Exam (NOCE) OR Contact Lens Examiners Exam (CLEE). I hereby acknowledge that I understand the following:

1. That this examination is the exclusive property of the American Board of Opticianry and National Contact Lens Examiners (ABO, NCLE).
2. No part of this examination may be copied, reproduced in part or whole by any means whatsoever, including memorization.
3. That this examination and the items contained therein are protected by the federal copyright law.
4. That my participation in any irregularity occurring during this examination, such as giving or obtaining unauthorized information or aid, as evidenced by observation, videotaping, or subsequent statistical analysis, may be sufficient cause to terminate my participation, invalidate the results of my examination, or take other appropriate action.
5. I may not have my cell phone, or other unauthorized materials on my person while taking the exam.
6. I will inform the proctor when needing to leave my testing workstation, but I understand that leaving the building at any time before completing the exam is prohibited.

I accept these terms and conditions
Next, the proctor is required to sign in at your workstation and release or authorize the exam.

The first page you will see when you launch the test looks like below:
The “Help for answering this question type” box.

This section, “Help for answering this question type” will only tell you that this is a multiple choice question. It does not provide any help on the test content.
You may navigate back to any item by using the “Previous” button. You may want to jot down which items you marked for review in case you want to go back to it before you complete your exam.
Your questions are presented below.
When you have answered **ALL** questions, click on "Complete the exam".

![Pop-up window](image)

When you click on "Complete the exam" you will see the above pop up window. If you do want to proceed to the review section, click Yes.
You have elected to score your exam. Prior to scoring an exam, a list of the items are presented detailing:

- Whether or not you have viewed the items. A check mark next to the item number under the header "Displayed to you" in confirmation you have viewed the item. If the confirmation is not there, click on the item ID and your question will be presented for your review and answer selection.
- Whether or not you have provided an answer(s). If a check mark has not been presented, then click on the item ID and your question will be presented for your review and answer selection.
- If you have marked a question for review, a check mark will appear under the header "Marked by you". Click on the item ID and your question will be presented for your review and answer selection.

Once your review process has been completed, click on "Complete the exam" and your test results page will be presented.
Note: you may only review questions if there is still time left on your timer. All review must be done within the set time limit. There is no way to add additional time to the test in order for you to review.

If there are no check marks, you did not see the question, mark the question for review or answer the question.
To submit your exam:

124
125

If you want to go back to a question, simply click on the underlined number of the question you want to revisit.

When you have completed your review, click on "Complete the exam" to finalize and submit the test. You will not be able to go back to any questions after you click this button.
Notice that the timer will continue to show and run when you are reviewing your exam.

“Complete the exam”
Finally:

There is no instant score reports at this time. This will be the final screen you see before leaving the test center.